

JMHCP TENTATIVE AGENDA: JUNE

ADMINISTRATIVE ACTIVITIES

- We will go over administrative documents – contact lists, e-mail addresses, membership rolls, etc. – to make sure there are no errors, corrections or updates to be made.
- We will discuss how to access the taskforce and subcommittee documents available on the DMHMR website.
- We will discuss our teleconferencing/videoconferencing options.

NEEDS ASSESSMENT UPDATE

- I will give a progress report to the subcommittees on the status of the needs assessment activities underway and/or completed during June.

SUBCOMMITTEE WORK ASSIGNMENTS

- The next phase of our technical plan that needs to be completed is relatively straightforward – we must develop a mission statement, long-term and short-term goals and a work plan for each subcommittee.
- Please be thinking about mission statements that might accurately capture the work of your respective subcommittee and of the taskforce at large. It would be very helpful for you to write down a few ideas to share with the rest of your subcommittee at the upcoming work session.
- As far as long-term and short-term goals for this project, they must be specific and measurable.
- The timeline for June involves conducting and completing the needs assessment for each agency. At the subcommittee meetings, we will spend some time after the development of our measurable and specific goals and objectives discussing various issues related to the needs assessment.